



ArOA Board of Directors Elections & Service

1. The Board of Directors shall be composed of eleven (11) members: five (5) of whom shall be the officers of this association, and six (6) of whom shall be elected as directors by the membership at the annual spring meeting. The officers of this association shall be a president, a president-elect, a vice-president, a secretary-treasurer, and an immediate past-president. The officers of this association shall comprise the Executive Committee.
2. Directors shall be elected by the membership during a regularly scheduled business meeting at each annual spring convention for a two (2) year term. No person shall be eligible for election to more than three (3) successive two (2) full year terms as director. A director may be elected to a one-year position if filling a position vacated in mid-term.
3. Except for the president and immediate past-president, officers shall be elected annually at the annual spring convention. At the completion of the president's term of office, he shall automatically become the immediate past-president, and the president-elect shall automatically become the president. Officers shall serve for a term of one (1) year, or until their successors are installed. No officer, except the secretary-treasurer, shall be elected to the same office for more than one (1) full successive term.
4. No person shall be eligible to serve on the Board of Directors who is not an active or distinguished member in good standing.

ArOA Board of Directors

Job Descriptions and Responsibilities

Mission: To preserve, promote and advance optometry in Arkansas

Vision: To be *the* trusted resource in eye health and vision care

3 Duties

- **Duty of Care** – use reasonable care and good judgment in decision making
- **Duty of Loyalty** – be faithful to organization & avoid conflicts of interest
- **Duty of Obedience** – be faithful to mission and goals and to comply with governing documents

Overall board responsibilities

- Follow and advance mission & vision
- Promote ArOA image
- Ensure legal and ethical integrity and maintain accountability
- Support the President and other officers
- Assess performance of ArOA by measuring against strategic plan
- Responsible for the direction of organization (Planning)
- Resource and financial oversight
- Select the chief paid executive, CPA, and attorney. The paid executive selects staff.
- Determine, monitor and enhance programs and services
- Recruit and orient new leaders
- Attend ArOA functions
- Volunteer
- Participate
- Donate



Directors (two-year term)

- Attend regular and special meetings of the Board of Directors (approximately 3 per year) including board retreat in the summer as called by the President and pre-and post-convention board meetings at spring and fall convention
- Attend ArOA Conventions
- Serve on a committee
- Serve as director on a committee

The Arkansas Optometric Association Board of Directors is a volunteer position. There is no compensation or reimbursement. Board members shall pay dues, pay regular registration rates to events, and be responsible for their own travel expenses including hotel and mileage to meetings.